



Recommendation Form

Complete the information below and send this form with a reference envelope to the individual who will be providing your reference. Write your name and address on the envelope when it has been returned to you, and mail the SEALED envelope with the rest of your application materials. **DO NOT OPEN THE ENVELOPE WHEN IT HAS BEEN RETURNED TO YOU.** Once received, this reference will be the property of Temple University, and will not be returned.

Applicant

Name of applicant _____ U.S. Social Security Number _____ / _____ / _____

Current address _____

Authorization for Waiver. To be read and signed by the Applicant
This waiver is not required as a condition of admission to a Fox graduate program.

I understand my right under the U.S. Family Rights and Privacy Act of 1974 to review confidential appraisals placed in my file on or after January 1, 1975 that are submitted with reference to admission to a graduate or other school.

I do () do not () waive my right to review this reference report.

 SIGNATURE OF APPLICANT

 DATE

Evaluator: please complete the following

 NAME OF EVALUATOR

 COMPANY / ORGANIZATION

 TITLE / POSITION

 E-MAIL ADDRESS

How long and in what capacity have you known the applicant? _____

In evaluating this applicant, with what reference group are you making comparisons? _____

Keeping in mind your reference group, please evaluate the applicant as fairly as you can in each of the categories below by placing an X in the appropriate box beneath the scale at the top:

Outstanding Above Average Average Below Average Unable to Judge

	Outstanding	Above Average	Average	Below Average	Unable to Judge
Ability to work with others					
Analytical Skills					
Communication Skills					
Creative Qualities					
Initiative					
Intellectual Ability					
Judgement					
Leadership Potential					
Maturity					
Self-Discipline					

Please provide, by completing the grid below, an overall estimation of the applicant's potential.

Outstanding Above Average Average Below Average

Academic Potential				
Character and Personal Integrity				
Future Managerial or Business Success				

What do you consider to be the applicant's major strengths?

In what area(s) does the applicant need further development?

Please use the space below (and additional sheets if you find it necessary) to make any comments you may feel are important concerning the applicant. Comments regarding the applicant's aptitude for graduate work and future managerial or business success will be especially appreciated.

Summary Evaluation

____ **I strongly recommend** this applicant for admission and believe that she/he has the capability to perform at a superior level.

____ **I recommend** this applicant for admission and believe her/his performance should be comparable to that of most graduate students.

____ **I do not recommend** this applicant for admission to your graduate program.

EVALUATOR'S SIGNATURE

DATE

Thank you for your time in assisting this applicant.